

Submit your form by post to:

The IET
Event Customer Services
Michael Faraday House
Six Hills Way
Stevenage, Herts
SG1 2AY, UK

Or by fax to: +44 (0)1438 765659

For all registration enquiries telephone:
+44 (0)1438 765650 / 765657 or
email: events@theiet.org

1 INFORMATION SECURITY
For your security, please note
we do not accept registrations
containing credit/debit card
information by email.

Conditions of booking

Cancellation

Cancellation charges are as follows:

- 32 + days before event start date
= Full refund
- 15-31 days before event start date
= 50% of fee
- 0-14 days before event start date
= No refund

Name substitutions are accepted at any time
by fax or email. The IET reserves the right to
cancel any event. In this case, the full fee will
be refunded unless a mutually convenient
transfer can be arranged.

Delegates with specific requirements

The IET aims to offer fully accessible events
to all its delegates. Please help us to
accommodate any individual requirements
that you may have by attaching a note to the
registration form. We will contact you to
discuss this as necessary.

Ref: 16117 W/Order: F310291

Data protection

Information provided by you on this form will
be processed by the Institution and its
associated organisations for the purpose of
organising your attendance at this event. It
may also be used for the promotion of other
IET products and services and contacting
you for market research purposes. By
providing us with your postal address, email
address and telephone number you agree
that we may contact you by these methods.
You can change this preference at any time
by either contacting us by post, following the
link on a received email or amending your
preferences if you have a MyIET online
account.

IET Products and Services are enjoyed by
our customers globally. However if you do
not wish to receive notification of services
which may be of interest and benefit to you
please tick this box

UK Institution of Engineering and
Technology VAT Reg No: 240 3420 16. The
Institution of Engineering and Technology is
registered as a Charity in England & Wales
(no 211014) and Scotland (no SC038698).

Bank transfers (BACS) can be made to Barclays Bank Plc, UK Bank, 1 Churchill Place, London, E14 5HP. Account no: 50480606 Sort code: 20-65-82 IBAN GB53 BARC 2065 8250 4806 06. A copy of the Draft must accompany this form. Please note that foreign currency credit/debit card transactions will be processed in GBP Sterling and will appear on your statement as IET Event Services. Delegates must also be aware that the IET is not responsible for any gains or losses as a result of fluctuations in the exchange rate.

Registration (Please complete in capitals)

Family name	Title (Mr, Mrs, Miss, Dr, etc)
First name	IET/IEEE Membership no.
Job title	Organisation
Company VAT Number:	
Address	
Town/City	Postcode
Country	
Telephone	Mobile
Email	
Do you have any dietary or other specific requirements?	

Early bird fee (18 September 2017)

Standard fee (from 19 September 2017)

Conference registration (13-14 November 2017)

Member	£365.00 (+ £73.00 VAT= £438.00)	<input type="checkbox"/>	£445.00 (+ £89.00 VAT= £534.00)	<input type="checkbox"/>
Non-member	£425.00 (+ £85.00 VAT= £510.00)	<input type="checkbox"/>	£500.00 (+ £100.00 VAT= £600.00)	<input type="checkbox"/>
Student ‡	£275.00 (+ £55.00 VAT= £330.00)	<input type="checkbox"/>	£315.00 (+ £63.00 VAT= £378.00)	<input type="checkbox"/>
Retired	£275.00 (+ £55.00 VAT= £330.00)	<input type="checkbox"/>	£315.00 (+ £63.00 VAT= £378.00)	<input type="checkbox"/>
Dinner ticket guest	£30.00 (+ £6.00 VAT= £36.00)	<input type="checkbox"/>		

Author registration (18 September 2017)

Member	£365.00 (+ £73.00 VAT= £438.00)	<input type="checkbox"/>
Non-member	£425.00 (+ £85.00 VAT= £510.00)	<input type="checkbox"/>
Student ‡	£275.00 (+ £55.00 VAT= £330.00)	<input type="checkbox"/>

Paper reference number

Total remittance

Your registration fee includes dinner on 13th Nov. Please confirm that you will be attending

‡ All students must have their applications endorsed by their Professor or Head of Department
Please note these fees DO include the conference dinner but DO NOT include accommodation. Please see the
conference website for details of how to book. www.theiet.org/lapc

Payment details

Payment must accompany this registration form. Registration will only be confirmed upon receipt of full payment by card, cheque or BACS. If paying by BACS, please ensure that a completed registration form is submitted to the address above and that your payment quotes the delegate name. **PLEASE NOTE: Payment via Purchase Order is not accepted.**

Please indicate the method of payment Cheque Credit/Debit card BACS

Payment amount Currency Cheques should be made payable to "IET"

Your name as it appears on the credit card/debit card

Please debit my (tick box as appropriate)

Visa Visa Debit Master Card American Express

Credit card number

Expiry date (MM/YY) / 3 or 4 digit security code

Card holder's billing address (if different from above)

Street address Town/City

Postcode Country

Card holder's phone number¹ Card holder's email²

¹ The card holder's phone number and email are needed in case of queries processing the payment.

² The card holder's email address will be used to send a payment confirmation.